

# **BRIDGEND COUNTY BOROUGH COUNCIL**

## **COYCHURCH CREMATORIUM JOINT COMMITTEE**

**FRIDAY 30 JUNE 2017**

### **REPORT OF THE CLERK & TECHNICAL OFFICER**

#### **NEW LAND EXTENSION INFRASTRUCTURE**

##### **1. Purpose of the Report**

- 1.1 The purpose of this report is to advise the Joint Committee on the progress of the expansion of the infrastructure in the new land extension.

##### **2. Connection to Corporate Improvement Plan / Other Corporate Priority**

- 2.1 This report is prepared and takes into consideration the following Corporate Improvement Objectives as outlined in the Councils Corporate Plan: -

- Priority one – Supporting a successful economy
- Priority two – Helping people to be more self-reliant
- Priority three – Smarter use of resources

##### **3. Background**

- 3.1 On 6<sup>th</sup> February 2009 the Joint Committee approved the construction of an access road and additional car parking into the new land. Phase 1 of these works was completed in June 2009, which provided an access road to a new memorialisation area and a car park.
- 3.2 At the meeting on 4<sup>th</sup> March 2016 the Joint Committee approved the Service Level Business Plan for 2016/17 which included design costs of £30,000.00 for the planning of Phase 2 infrastructure, to facilitate the continuation of the access road and an additional car park. Construction work was planned for 2017/18.
- 3.3 At the meeting on 2<sup>nd</sup> December 2016 the Joint Committee approved the issue of tenders to potential contractors in accordance with Bridgend County Borough Council's Contract and Financial Procedures Rules.
- 3.4. At the meeting on 3<sup>rd</sup> March 2017 the Joint Committee awarded the Contract to Alun Griffiths Contractors Ltd in the sum of .£269,498.68.
- 3.5. The Joint Committee delegated to the Clerk and Technical Officer the power to approve the final terms of the Contract in consultation with

Bridgend County Borough Council's Corporate Director of Operational and Partnership Services, and thereafter arrange for the execution of the Contract by the Corporate Director of Operational and Partnership Services on behalf of the Joint Committee.

**4. Current Situation/Proposal**

4.1 Work commenced on 24<sup>th</sup> April 2017, with a scheduled contract completion date of 8<sup>th</sup> September 2017. During this period the Crematorium will remain operational with disruption minimised through the arrangement of site deliveries and intrusive works outside of normal business hours.

4.2 The works are ahead of schedule and should complete by 3<sup>rd</sup> July 2017.

4.3 The works are currently within budget.

**5. Effect upon Policy Framework and Procedure Rules**

5.1 None.

**6. Equalities Impact Assessment**

6.1 There are no equality implications.

**7. Financial Implications**

7.1 The construction works are included in the expenditure budget and Service Level Business Plan for 2017/18.

**8. Recommendation**

8.1 The Joint Committee is recommended to note the report.

**Zak Shell**  
**CLERK AND TECHNICAL OFFICER**  
**11<sup>th</sup> June 2017**

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**Background Papers:**

- Equalities Impact Assessment Toolkit.
- Joint Committee Report 6<sup>th</sup> February 2009, Access Road to Grounds Extension Contract.
- Joint Committee Report 11<sup>th</sup> September 2009, Access Road Contract.